

## Data Protection Policy

### A. What data we hold and why

1. MirandaNet holds the data given by members that they gave on application when completing an online form. It includes:

- Name\*
- The name by which member prefers to be known
- Email address\*
- Gender
- Usual country of residence\*
- Website if available
- Occupational role\*
- Retired?\*
- Brief description of professional interests\*

Those categories not marked with an asterisk are optional. Other levels of membership require more detail for the last item.

2. This data is held to allow MirandaNet to contact members particularly if it appears that a professional interest might be a source of information relevant to a given project. Thus the legal basis for keeping such data is a legitimate interest.
3. Such data has been held since application and the length of time it has been held will vary from member to member.
4. None of the data are shared with other organisations.
5. Such data are visible should someone search for you on the members' page of the website.
6. None of the data are what is referred to as 'special category' data e.g. health information.

### B. Your rights

- You have the right to know how your data is used.
- You have a right to a copy of all data held that relates to you.
- You have the right to have information corrected if you believe it is factually inaccurate.
- You have the right to ask that your data be deleted.
- You have the right to restrict processing.
- You have the right to take and use your data.
- You have the right to object if you think your data is being used inappropriately.

In the event you wish to exercise your rights email [editor@mirandanet.ac.uk](mailto:editor@mirandanet.ac.uk)

### C. Data Security

Your data is held on the servers of Pragmatic (<https://pragmatic.agency/security-maintenance>) our site hosts. It is visible to MirandaNet administrators with administration login rights. We will not share it by electronic means without your permission.

If your data is inadvertently accessed MirandaNet will notify you and ICO.

### D. Our newsletter

Our newsletter has a database of names and email addresses specifically for the purpose of sending the newsletter. This is held by MailChimp (<https://mailchimp.com>). All rights described above apply.